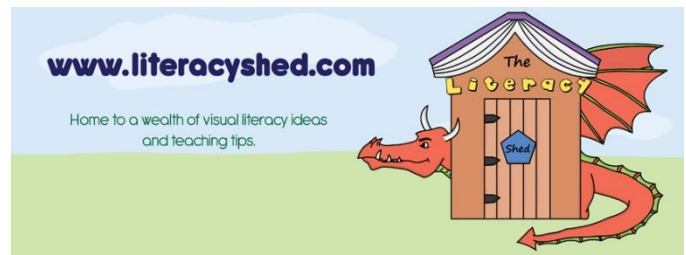


The Literacy Shed Ltd

4 Redisher Close,

Ramsbottom,

BL09RX



TERMS AND CONDITIONS

Conferences

- Places are limited and will be allocated on a first come first served basis.
- The Literacy Shed Ltd reserves the right to alter the programme, date and speakers of any course.
- Cancellations made up to 30 days prior to the course will incur a 25% administration fee. There will be no refunds for cancellations made within 30 days.
- Provisionally reserved places are transferable at no extra cost, subject to availability.
- Accommodation bookings made with hotels are made on behalf of the delegate and the Literacy Shed Ltd will not be responsible for costs, room types and availability.
- Course fees will be refunded in full for course cancellations made by The Literacy Shed Ltd. No liability will be accepted for travel, accommodation or any other expenses incurred by delegates.
- All course materials are the intellectual property of The Literacy Shed Ltd and their guest speakers.
- The Literacy Shed Ltd reserves the right to make programme changes.
- All delegate places should be paid for within 21 days of the event taking place.

CPD

- Fees will be refunded in full for course cancellations made by the Literacy Shed Ltd
- All course materials are the intellectual property of the Literacy Shed Ltd
- The Literacy Shed Ltd reserves the right to make programme changes.
- No refunds will be made for cancellations with 60 days of the CPD.
- Cancellations up to 60 days prior to the CPD will incur a 20% admin fee.
- Schools should endeavour to pay prior to or on the day of the CPD, all CPD should be paid within 21 days of CPD delivery.

Rob Smith

Literacy Shed Ltd